

INDIAN INSTITUTE OF TECHNOLOGY DELHI

STUDENT AFFAIRS SECTION

No. IITD/SAC/21/2004/
20.09.2005

Dated :

Minutes of SAC Meeting held on 11.05.2005 at 6.00 P.M.
In the Senate Room of the Institute

The following members were present :

1.	Prof. Surendra Prasad	Chairman
2.	Prof. S.M. Ishtiaque, Dean of Students	Vice-Chairman
3.	Prof. Shashi Mathur, President, BRCA	Member
4.	Prof. S.K. Gupta, Associate Dean of Students	-do-
5.	Sh. Umesh Korade, Assistant Registrar (SA)	-do-
6.	Mr. Manoj Kumar, Gen. Secy., BHM, Shivalik	-do-
7.	Mr. Vikas Mittal, Gen. Secy., BSW, Karakoram	-do-
8.	Mr. Sekhar Tyagi, Past Gen. Secy., SAC, Jwalamukhi	-do-
9.	Mr. Akshat Shankar, Shivalik	-do-
10.	Mr. Aditya Agrawal, Kumaon	-do-
11.	Mr. Anirudh Jain, Jwalamukhi	-do-
12.	Mr. Aditya Shankar, Aravali	-do-
13.	Mr. G.K. Sharma, Karakoram	-do-
14.	Mr. Ankur Kothari, Karakoram	-do-
15.	Mr. Ankur Chamdiya, Nilgiri	-do-
16.	Mr. Siddharth Grover, Nilgiri	-do-
17.	Mr. Kausik Bal, Satpura	-do-
18.	Mr. P.K. Sahoo, Nilgiri	-do-
19.	Ms. Jency Thomas, Kailash	-do-
20.	Mr. Jeevan Beela, Satpura	-do-
21.	Mr. Kapil Kumar, Satpura	-do-
22.	Mr. Rahul Narayan, CSE	-do-
23.	Mr. Amit Dhir, Vindhyachal	-do-
24.	Mr. Tejram Meena, House Secy., Karakoram	-do-
25.	Mr. Amit Dabas, House Secy., Aravali	-do-
26.	Ms. Mekala Krishnan, Gen. Secy., SAC	Member Secy.
27.	Dr. A.K. Saroha, Warden, Kumaon	P. Invitee
28.	Dr. Prashant Mishra, Warden, Karakoram	-do-
29.	Dr. B.D. Gupta, Warden, Satpura	-do-
30.	Dr. T.R. Sreekrishnan, Warden, Jwalamukhi	-do-
31.	Dr. K.K. Pant, Warden, Vindhyachal	-do-
32.	Dr.(Mrs.) Manju Mohan, Warden, Kailash	-do-
33.	Dr.(Mrs.) Sangeeta Kohli, Warden, Himadri	-do-
34.	Er. S.N. Girotra, Institute Engineer	-do-
35.	Mr. Jagmal Singh, House Secy., Kumaon	-do-
36.	Mr. Lal Chand Verma, House Secy., Nilgiri	-do-
37.	Mr. Prashant Patil, House Secy., Satpura	-do-

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| 38. | Sh. B. Kanjilal, ASO | Special Invitee |
| 39. | Mr. Abhishek Agarwal, Karakoram | -do- |
| 40. | Prof. G.S. Visveswaran, Vice Chairman, STIC | -do- |

ITEM NO. 1: (a) Address by the Chairman

Prof. Surendra Prasad, Dy. Director (Faculty) acted as Chairman for the SAC meeting. He welcomed the members of SAC to the second SAC meeting of the 2nd Semester 2004-2005. He informed the SAC members that the work on Satpura Hostel was complete and that more students would be housed there from the coming semester. He urged the SAC members to ensure a good welcome to the incoming freshers through the offices held by them.

(b) Address by the Dean of Students

The Dean of Students informed the SAC members that the 2nd block of Satpura Hostel was ready. He said the work on Hostel B was continuing and stated that any suggestions for the name of this hostel were welcome. He also said that efforts were being made to build a new girls hostel and mentioned that a time frame for the construction would soon be available.

ITEM NO. 2: Confirmation of the minutes of last SAC meeting held on 21st April, 2005

(a) Setting up of LAN connections at Satpura Hostel

The Dean of Students informed the Council that the order for the LAN connections for the 2nd block of Satpura Hostel would be given soon, and work was being undertaken on the same.

(b) Streamlining of No Dues Process of Final Year Students

The Dean of Students informed the SAC members that attempts were being made to give appropriate time slots for obtaining signatures for No Dues as this was the most feasible method of streamlining the process.

(c) Timely Release of Scholarship to Research Scholars and PG Students

The Dean of Students informed the Council that he was continuing his efforts to ensure the same.

(d) Opening of Another Eating Outlet at IIT Delhi

The Dean of Students informed the Council that the new BRCA President, Prof. Shashi Mathur was working out a proposal for a new eating outlet at SAC, though this was in preliminary stages. The Dean of Students also informed the Council that a canteen was being considered

near the Girls' hostel, and that a Cafeteria was opening up in the DMS building. He also said that the possibility of opening a Shopping Complex in front of Nilgiri Hostel was being considered.

(e) Increasing the Number of Buses & RTV's plying in the IIT Campus

It was suggested that RTV's may be used, instead of buses, for the additional runs through the Campus, for times other than peak times. It was suggested that cycle rikshaw stands near the boy's hostels, as well as more cycle stands could also be looked into.

(f) Providing a Generator Set to Satpura Hostel

The Council was informed that a set had been purchased, and would be installed in the hostel as soon as possible. The House Secretary of Satpura Hostel requested that the installation be carried out during the summer itself, if possible.

ITEM NO. 4 : Fund for Medical Treatment of Students

The setting up of a fund for the treatment of students in case of Medical emergency was discussed. A proposal regarding the features of the same was given to the Council members. Some changes were suggested and incorporated into the proposal. BSW was requested to put a list of hospitals approved by IIT for treatment in such cases in the students diary. The proposal, with the desired changes is attached along with the minutes.

Action : Dean of

Students

ITEM NO. 5 : Concerns regarding Security and Fire Safety

It was discussed that fire safety at IIT required serious improvement. It was decided that fire alarms and fire extinguishers needed to be checked regularly and regular fire drills should be conducted to train security personnel. It was also discussed that fire alarms should be placed in hostels. The Security Unit at IIT Delhi suggested implementing demonstrations in hostels to teach students what to do in case of a fire emergency. BSW offered to help the Security Unit in this regard. It was also proposed that a disaster management body be constituted to tackle such emergencies.

Various security related issues were also discussed. It was discussed that better efforts need to be made to ensure that outsiders do not enter

the IIT Campus at night to ensure greater safety of the Campus. It was suggested that guards be better trained in this regard, and that students and other residents be prompt in reporting any outsiders seen in the Campus.

Action : Security Unit, Gen. Secy., SAC & Gen. Secy., BSW

ITEM NO. 6 : Student Mentorship Programme

It was discussed that it was necessary to improve student-course advisor relations. In order to facilitate this, a student mentorship programme which allocated one student of the 3rd year / 4th year to each course advisor group for incoming freshers was suggested. This student would not only serve as an interface between course advisors and students, but would also all as a mentor to the incoming students. The Council regarded this as a good idea, and further action was to be taken on the same.

Action : Gen. Secy., SAC, DOS, Dean, UG, Chairman,

STIC

ITEM NO. 7 : Concerns Regarding the Works Department, IIT Delhi

It was brought to the Council's notice that the small generator set provided to Satpura Hostel from Jwalamukhi Hostel was incompatible with the wiring of the hostel. The Council was also given feedback from the students regarding the water supply in the hostels. The students felt that by and large the supply of water is available throughout the day, through supply during lunch time remains a problem. It was also discussed that the quality of flushes as well as spare parts used in their repair is not very good. It was suggested that better flushes be installed that conserve water. Maintenance Secretaries of each hostel were requested that they ensure that the daily checking of water levels in hostel tanks by the caretaker and the works department takes place.

Action : Works Department

The meeting concluded with vote of thanks to the Chair.

Krishnan)

SAC

Distribution

1. All SAC members

(Mekala

General Secretary,

2. All Permanent Members
3. All Hostel Notice Boards